



**This consent will be shared with the Manchester School District.

MANCHESTER SCHOOL DISTRICT
SCHOOL ADMINISTRATIVE UNIT NO. 37
20 Hecker Street
Manchester, NH 03102
Telephone: 603.624.6300 • Fax: 603.624.6337

Jennifer Chmiel
Superintendent of Schools

Diane Fitzpatrick
CEO-Boys & Girls Clubs of Greater Manchester

CONSENT FOR RELEASE OF STUDENT RECORDS

The undersigned parent/guardian or eligible student (as appropriate) hereby authorizes the release of the education records of _____ (**Name of Student**) attending _____ (**Name of School**) by the **Manchester School District** to the **Boys & Girls Clubs of Greater Manchester**.

The specific records to be released are as follows:

- *Student Attendance Records
- *Disciplinary Records
- *Quarterly Academic Report Card and related grades and course assignments
- *Other academic records available to the Boys & Girls Clubs of Greater Manchester on the MSD Aspen academic portal.

Records designated should be released and disclosed only to the **Boys & Girls Clubs of Greater Manchester** for the purpose of your child's participation in the Boys & Girls Clubs of Greater Manchester's **Academic Case Management Program**.

I understand that this consent is voluntary and will remain in effect while my son/daughter remains a member of the Club; that I am entitled to review the above education records; that I may revoke this consent at any time by notifying the Manchester School District in writing; and that any such revocation will take effect upon receipt except to the extent that records have already been disclosed in reliance upon this consent.

The Boys and Girls Club will abide by all state and federal laws in preserving the confidentiality of student data including but not limited to the Federal Educational Rights and Privacy Act (FERPA) and RSA 189:66. Any information that we learn during the course of providing services to District students will be confidentiality maintained, will not be shared with anyone outside of the organization, will not be provided to third parties for any reason (including disaggregated data) and will not be disclosed or used in any way other than for the legitimate educational purpose for which it was obtained. The Boys and Girls Club will comply with all requirements of the Board policy regarding student data confidentiality, Students 151.

Child's Name

Grade

Date

Print Name of Parent/Guardian

Signature of Parent/Guardian